



ENDOWMENT GAME

EVENT TICKET REPORT

For additional information please contact, Kyle Stanfield, 503.682.6722 x239, or kyles@osaa.org.

Click here to use the new [Editable Form](#)

Date of Endowment Game: _____

Teams: Home: _____ Visitor: _____

Sport: _____ Boys _____ Girls _____

Ticket Sales – *The OSAA Foundation auditor has requested a record of beginning and ending ticket numbers. Schools will be held responsible for tickets sold and cash received.*

	Event Begin # -	Event Ending # =	No. Sold	x	Price =	TOTAL \$
Students	_____	_____	_____			_____
	_____	_____	_____			_____
	_____	_____	_____			_____
Adults	_____	_____	_____			_____
	_____	_____	_____			_____
	_____	_____	_____			_____
Reserved Tickets	_____	_____	_____			_____
	_____	_____	_____			_____
	_____	_____	_____			_____
GROSS GATE RECEIPTS						\$ _____

- Forward **Event Ticket Report** and a check for all gate receipts to the **OSAA Foundation** within **one week** after completion of the Endowment Game.
- Expenses are **not** to be withheld from ticket sales.
- Please make sure your check for 100% of the gross gate receipts is made out to the **OSAA FOUNDATION**, not the OSAA, and that it is separate from any other payment to OSAA.
Thank you!

Please attach a check made out to **OSAA Foundation** for 100% of the gross gate receipts and send to:
OSAA Foundation, 25200 SW Parkway Avenue, Suite 1, Wilsonville, OR 97070

Host School: _____

Mailing Address: _____

Principal's Signature: _____

A check for 50% of the gross gate receipts will be sent from the **OSAA Foundation** to the host school within one week after receiving the gross gate receipts check.